



Preston North End FC Academy
Springfield's Training Ground
Dodney Drive
Lea
Preston
PR2 1XR
and
UCLan Sports Arena,
Tom Benson Way,
Cottam,
Preston,
PR2 1SG

Job Specification

JOB INFORMATION

AVAILABLE POSITION

Part-Time Academy Coach

WHO WE ARE

Preston North End Football Club is a professional football club in Preston, Lancashire, whose first team currently play in the English Football League Championship. Preston North End stadium is situated in the heart of Preston, Deepdale. The Club operates over five sites to incorporate the first team, the academy team, the Preston North End Community and Education Trust (PNECET), the administration team and the stadium. The majority of the sites are in Preston and one in Euxton, Chorley. Preston North End FC was officially formed in 1880 and was a founder member of the Football League in 1888. Our aspirations are to achieve promotion and play in the Premier League and we want you to help us get there.

Football is a unique industry. Working in football is a dream for many people, if it is your dream then you will experience football life behind the scenes. You will be based across two sites of the Academy at: Springfield's Training Ground, Dodney Drive, Lea, Preston, PR2 1XR and UCLan Sports Arena, Tom Benson Way, Cottam, Preston, PR2 1SG.

JOB SUMMARY

We have an exciting opportunity for an Academy Coach on a part time basis to join the Academy team at Preston North End FC for the upcoming 2025/26 season.

DEPARTMENT & TEAM

Preston North End FC Academy

SALARY

Hourly pay rate of £12.50

CLOSING DATE	Tuesday 8 th April 2025
SHORTLISTING DATE	Wednesday 9 th April 2025
FIRST INTERVIEW (ONLINE)	Week commencing 14 th April 2025
SECOND PRACTICAL INTERVIEW (IN PERSON)	Week commencing 22 nd April 2025
ROLE START DATE	1 st July 2025
HOW TO APPLY	Follow the link to the i-Recruit system
LOCATION	Training sessions take place at the Academy training complex at Springfield's Training Ground, Lea, Preston and at UCLan Sports Arena, Cottam. You will also be required to travel to various locations nationwide as part of your matchday duties.
WORKING HOURS	Coaching sessions will take place on a Tuesday and a Friday evening, matches will take place on a Sunday. Your hours of work will be determined by the needs of the role but can be up to 10 hours a week during the season. You may from time to time be required to work such additional hours as is reasonable to meet the requirements of the Club's business.
WHAT YOU CAN EXPECT IN RETURN <ul style="list-style-type: none"> • Further training and development opportunities. • Access to staff discounts. • First team home game match ticket • Onsite parking. <p>You will also benefit from working with an outstanding team of accomplished professionals across a range of diverse, exciting and varied departments.</p> <p>Preston North End boasts many strong principles: Proud, Diverse, United, Ambitious and Financially Prudent.</p> <p>Find out more by visiting our website: www.pne.com</p>	
JOB REFERENCE	PNE - 1215

POSITION IN THE ORGANISATION

<i>Specify who the job holder reports to</i>	Age group development phase leads, head of coaching and ultimately the Academy Manager.
<i>Specify who reports to the job holder</i>	N/A
<i>Specify who the job holder interacts with in the course of carrying out the role</i>	Academy staff team, academy players, parents and employees within the Club.

RESPONSIBILITIES AND DUTIES

It is vital that the role of an Academy Coach includes a number of key areas and stipulations, these are set out below.

1. Coaches should be flexible in their programme as the need to take different age groups may be encountered. Coaches should recognise they are supporting the development of all players, and not players within a particular age group.
2. To have a good understanding of the coaching curriculum, the session plan (which will be on Football Intelligence Platform (FIPP) and the player's individual Learning Plans to support high quality learning.
3. Coaches should ensure all FIPP duties are done so, with thought and uploaded prior to the deadline (i.e. each week's FIPP should be complete before the first session the following week).
4. It is an expectation that all staff are committed to safeguarding the welfare of children and young people, all staff are expected to endorse this commitment and follow the safeguarding procedures set out.
5. Coaches shall, if unable to attend training or fixtures, notify the Lead Phase Coach or other appointed person as soon as possible so that alternative coaching arrangements can be made. Academy duties should not be missed for alternative paid commitment elsewhere.
6. Injured players should be sent for treatment to the Chartered Physiotherapy staff on duty.
7. No player shall be registered or released without prior consent from the Head of Coaching and Lead Phase Coach. Any release will be done by authorisation of the Head of Coaching and Lead Phase Coach only and should be done with the player representative and at least one other person from Preston North End FC Academy.
8. Coaches should liaise with relevant scouts after the release of signing of a player, this will then give valuable information so that the correct standard of players is then brought into Preston North End FC Academy.
9. Coaches should attend all Preston North End in service training as part of their continuous development.
10. Coaches should be willing to take on additional roles if asked to do so by the Academy manager, Head of Coaching, Lead Phase Coach or another appointed person.

<p>11. Coaches must ensure that their qualifications and CPD are kept up to date and are in line with Elite Player Performance Plan rules (EPPP).</p> <p>To, at all times, represent Preston North End Football Club in a professional manner regarding appearance, presentation, personal hygiene, attitude, conduct and professionalism. To be able to, with notice, work additional hours and flexible hours where the needs of the business requires.</p>
<p>ESSENTIAL QUALIFICATIONS AND SKILLS</p>
<ul style="list-style-type: none"> • Must be in possession of a UEFA B Licence award and FA Youth Awards 1,2 & 3.
<ul style="list-style-type: none"> • Must be able to exhibit sufficient experience within a youth environment and within a professional football Club that encompasses knowledge from playing, coaching and management.
<ul style="list-style-type: none"> • Must be able to present both written and oral reports from coaching sessions and matches.
<ul style="list-style-type: none"> • Must hold an up-to-date Emergency First Aid certificate in football, Level 2. (EFAiF)
<ul style="list-style-type: none"> • Willing to work towards the FA Advanced Youth Award with the age-specific specialist element relevant to the development phase youth coach. (Or willing to complete this qualification when appropriate as agreed with the Academy Manager).
<ul style="list-style-type: none"> • You are required to undertake necessary and regular safeguarding training.
<ul style="list-style-type: none"> • Excellent communication skills and have the ability to build good relationships at all levels, internally and externally.
<ul style="list-style-type: none"> • Must be presentable and reliable.
<ul style="list-style-type: none"> • Must hold a UK driving licence. (This is required as you will be travel frequently as part of the role).

The above job description is not intended to be exhaustive; the duties and responsibilities may therefore vary over time according to the changing needs of Preston North End.

Inclusion and Anti-Discrimination Mission Statement

Deepdale stadium, the home of Preston North End Football Club, is one of the most iconic buildings in the city of Preston, with the ability to house over 20,000 people. The influence a football club can have on its local community cannot be underestimated and with the potential footfall within our stadium and associated premises, we have the opportunity to positively increase connections with our fan base and wider communities when equality, diversity and inclusion is held at the core of all of our operations. Our Board Equality Champion holds responsibility for ensuring ED&I and mental health & wellbeing is embedded within all aspects of the club.

Whether you're a player, official, employee, volunteer, spectator or visitor, Preston North End welcomes people from all backgrounds and are committed to preventing and eradicating all forms of discrimination, whether this be on the grounds of sex, sexual orientation, race, age, disability, religion or belief, pregnancy and maternity, gender reassignment and marriage or civil partnership status.

#OneNorthEnd

The Club's ED&I committee are working towards making Preston North End as accessible as possible to all, removing barriers and providing opportunities through our #OneNorthEnd campaign. The club has a zero-tolerance policy on any form of hateful or discriminatory behaviour and encourages anybody

who witnesses any such behaviour to report this to the club using the methods available. Please visit PNE.com for more information. <https://www.pnefc.net/club/equality-and-diversity>

We all have a shared interest and passion in seeing the success of Preston North End. Football is for everyone and should be enjoyed by all who wishes to participate in it.

The club prides itself on providing an inclusive and family-friendly environment at the ground and has a zero-tolerance policy with regards to discrimination, abuse, foul or abusive language or anti-social behaviour. Supporters can report incidents by text, speaking to a steward, email, in writing or via the kick it out app. Please visit PNE.com for more information.

Safeguarding Statement

Preston North End FC & PNECET are committed to safeguarding the welfare of children, young people and adults at risk and expects all staff and volunteers to endorse this commitment.

Health & Safety

You are reminded that you have a statutory duty to observe all Health & Safety rules and take reasonable care to promote the Health & Safety at work of yourself and fellow employees.

Safer Recruitment checks

You will be required to provide details of referees for the previous five years working history or referees whilst in full time education.