



<b>Job Title:</b>	<b>Academy Coach (Casual)</b>	<b>Reports to:</b>	<b>Lead Academy Coach</b>
<b>Based at:</b>	<b>Academy Training Facility(s)</b>		
<b>Department:</b>	<b>Academy</b>		
<b>Job Purpose:</b>			
Responsible for the delivery of high-quality coaching in line with the Youth Development/ Foundation Phase syllabus to all players within their designated age group.			
<b>Jobs reporting into the job holder:</b>		N/A	
<b>Key responsibilities and duties:</b>			
<ul style="list-style-type: none"> <li>• Deliver age specific Youth Development syllabus to players in their charge.</li> <li>• Communicate effectively with all team members and reporting back to the Youth Development Lead Coach.</li> <li>• Work effectively within a multidisciplinary team to deliver excellent coaching.</li> <li>• Attend CPD events and Academy meetings as required.</li> <li>• Use the 'PMA' to complete reviews and assessments of training sessions, fixtures, player feedback, 6 weekly reports, half year reports, ILO's and ILP's.</li> <li>• Attend Academy fixtures and travel with the Academy Squads (where applicable).</li> <li>• Be responsible for match day kits and training equipment.</li> </ul>			
<b>Safeguarding:</b>			
<ul style="list-style-type: none"> <li>• The group is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.</li> <li>• The employee must act to protect all young people and vulnerable adults that are in their care or attending the group's premises. The employee must report any misconduct or suspected misconduct to the Head of Safeguarding.</li> </ul>			
<b>Health and Safety:</b>			
<ul style="list-style-type: none"> <li>• Fully endorse, demonstrate and carry out the group's health and safety policy.</li> <li>• Comply with all group policies and statutory regulations relating to health and safety, safe working practices, hygiene, cleanliness, fire and COSHH. This will include your awareness of any specific hazards in your work place, and assist if required with the amending of risk assessments periodically.</li> <li>• Have a full knowledge of procedures for evacuation with regard to fire.</li> <li>• Identify and report maintenance requirements or hazards within the workplace and encourage any workforce to do the same to avoid injury.</li> </ul>			
<b>General:</b>			
<ul style="list-style-type: none"> <li>• Cooperate fully with colleagues and be flexible when assisting them in response to business needs of the group.</li> </ul>			

- Ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relations amongst employees and customers.
- The above job description is not intended to be exhaustive; the duties and responsibilities may therefore vary over time according to the changing needs of the group

<b>Person Specification</b>		
	<b>Essential Requirements</b>	<b>Desirable Requirements</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• UEFA B Licence</li> </ul>	<ul style="list-style-type: none"> <li>• Hold a current FA Basic First Aid for Sport (BFAS) certificate</li> <li>• FA Youth Award (mod 3)</li> <li>• FA Safeguarding Certificate</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Proven coaching experience within an elite framework.</li> <li>• Ability to effectively manage time and resources.</li> </ul>	
<b>Knowledge &amp; Skills</b>	<ul style="list-style-type: none"> <li>• An ability to differentiate tasks based on ability and key stages of player/child development.</li> <li>• IT literate, with the ability to use the full Microsoft Office package.</li> <li>• Ability to build effective working relationships with players, staff and parents</li> <li>• Ability to organise own and others workloads and to prioritise effectively.</li> <li>• Ability to work under pressure and to deadlines.</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Ability to adapt and take on new initiatives</li> <li>• Approachable and professional manner towards young people.</li> <li>• Self-motivated with a passion to succeed.</li> <li>• Ability to work as part of team.</li> <li>• Willingness to learn and continuously develop.</li> <li>• Assertive, calm with the ability to work well under pressure.</li> <li>• Flexible to meet the requirements of the needs of the business.</li> </ul>	