

Job Description

Lead Academy Coach (Part Time)

Position: Lead Academy Coach	Department: Academy	Reporting to: Head of Coaching
Salary: £12.21 per hour	Contract: Fixed Term 12 hours per week	Hours per week: 4 days out of 7 – Mon/Thur/Fri evening & Sun morning

Job purpose: To support the development of Academy players by accurate delivery of the club coaching & playing philosophy through training and matches as required by Lead Phase Coaches

Role Competencies:

Planning Timescales:

- *Prepare* accurate session plans to aid delivery of Academy training sessions
- Use age-appropriate match day game plans to deliver Academy match day experiences in line with coaching philosophy
- Update registers every session and upload FiP requirements in line with Lead Coach instructions.
- Deliver player progress reports in line with EFL and Lead Coach instructions.

Decision Making:

- Use monitoring tools and timely reporting to lead phase coaches when assessing player performance
- Accurately assess the learning objectives and learning outcomes review for training and matches for all players

Impact & Influence:

- Identify through training and match performance player suggested for additional stretch or support.
- Use appropriate coaching techniques to help players work towards their Individual Development Plans
- Use Veo/Hudl to support player development by regularly creating highlights and discussion with players.

Skill Level:

- Ability to coach using the football curriculum and coaching programme designed by the Academy
- Ensures a high ball rolling time in football session.
- Can differentiate sessions to meet the needs of the players
- Can demonstrate technical and tactical knowledge linked to the creation and execution of a game model

Communication:

- Works well as part of a team and regularly talks to Lead Phase Coach
- Use appropriate and varied coaching techniques to quickly and effectively deliver coaching points.
- Use FiP and online video calls to deliver IDP's and player reviews clearly and on time
- Speak to players and parents regularly to update them on performance
- Speaks with players, parents and various stakeholders face to face with confidence and humility

Budget Management:

- Be responsible for the condition and cleanliness of Academy equipment and report any faulty or broken equipment to Lead Phase Coach.
- Ensure the facility and equipment is left in a tidy and safe state for the next user.

Lead & Develop:

- Demonstrates humility in actions and believes no job is too small to do to the best of their ability.
- Take part in Academy CPD programme.
- Ensure coach development action plan are regularly maintained and coach development tasks are completed inside the stated timescales.
- Challenge poor practice (especially surrounding safeguarding and welfare of children) and report according to academy processes.

Operating Parameters:

- Ensure balls are pumped up, clean and fit for purpose each training session or match and training equipment is clean and safe to use.
- Make sure the playing surface and goals are safe to use and safeguarding of children is at the forefront of planning, delivery, and review of coaching.
- Ensure you arrive *on time* and sessions are prepared ahead of player arrival.

Essential & Desirable Job Criteria:**Essential**

- UEFA B licence (outfield) or working towards
- FA Youth Award
- FA Safeguarding Children Certificate
- Emergency First Aid in Football Certificate (EFAiF)
- Full UK Driving Licence
- Previous Coaching experience
- Competent on Microsoft (Excel, Power Point, Word, Outlook)
- Experience with coaching and analysis software (Hudl/Veo/FiP)

Desirable

- Lives within reasonable distance to MK Dons training ground
- Advanced Youth Award
- Experience working at professional football club
- Professional Playing experience
- Experience presenting
- Examples of taking part in research/insight projects

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

Equality & Diversity – **must be able to demonstrate** that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total:

Level

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V.1

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