



Job Description

Lead Youth Development Phase Coach	
Department	Academy
Reports to	Academy Manager/Head of Academy Coach Development
Contract	Full time, permanent
Key internal relationships	Academy Management Team, Part Time & Casual Coaches
Purpose of the role	To implement, monitor and develop the delivery of the Academy Coaching Programme in the Youth Development Phase age groups and work closely with the Head of Coaching / Academy Manager to ensure that the Academy Performance Plan is being adhered to.
Key Tasks & Responsibilities	<ul style="list-style-type: none"> ● To work closely with the Academy Manager/Head of Coaching to ensure that the vision and philosophy of the Academy are implemented. ● To be responsible for the management and direction of the club's Youth Development Phase Programme. ● To ensure that players graduating to the Professional Development phase do so with a high degree of technical and tactical ability. ● Assist the Professional Development Phase lead with planning, delivery and review of training (twice per week) and games (when available depending on YDP games schedule) to ensure a strong player pathway from Youth Development Phase to Professional Development Phase. ● Supervise the Youth Development training and games programme. ● To organise the promotion of any youth phase players to older age groups. ● To abide by and promote sound ethics and club policy, child protection, fair play and equal opportunities at all times. ● Responsible for reporting and monitoring of performance, recording, reporting and evaluation of Academy Players in the phase. ● Supervise, monitor and evaluate part-time coaches working with the phase. ● Develop and deliver the weekly day release programme. ● Be aware of the club's Child Protection policy, Health and Safety policy and Emergency procedures and take responsibility for Health and Safety aspects during training/games. ● To attend any meetings with fellow coaches, parents and children where appropriate. ● To attend fortnightly Youth Phase & Foundation Phase meetings. ● To assume responsibility for care of materials, equipment and facilities. ● To develop your own skills by attending CPD coach education courses and any in-service training that is organised by the club. ● Ensure that you are well briefed about any special needs of the participants involved i.e. medical condition/disabilities etc. ● Be aware of and follow the procedures for recording accidents. ● Complete all work / tasks to deadline in a timely manner ● All other duties that may be reasonably required to support the effective delivery of the Academy programme ● Demonstrate the Academy & wider club values and behaviours at all times ● Any other duties as may be required by the Club from time to time





PERSON SPECIFICATION

	Essential	Desirable
Qualifications & Experience		
UEFA A Licence qualification	X	
FA Advanced Youth Award	X	
Current FA Level 2 Emergency First Aid in Football (EFAiF)	X	
Current FA Safeguarding Children course	X	
Must satisfactorily pass an FA DBS Enhanced check	X	
FA Talent Identification Level 2		X
Personal Qualities & Skills		
Interpersonal skills – must be a consistent team performer and able to forge excellent working relationships	X	
Have a polite and courteous manner and a personable approach	X	
Enthusiastic and forward thinking	X	
Can offer solutions to problems, using initiative and common sense	X	
Willing to work in high pressure situations	X	
Confident, positive and happy speaking/interacting with people	X	
Be organised and have good time management skills	X	
Highly numerate with good attention to detail	X	
Honest, reliable and trustworthy at all times	X	
Safeguarding & EDI		
To have due regard for safeguarding and child protection policies, including the welfare of children and young people	X	
All Employees are subject to suitable DBS checks through the Club	X	
To behave in an inclusive and respectful way, representing the positive EDI values of the Club at all times	X	
Other		
A willingness to learn and develop as an individual through CPD	X	
Applicants must be over the age of 18	X	





WALSALL FOOTBALL CLUB



Please make yourself familiar with the Academy Safeguarding Pathway, My Concern reporting and details of contacting the Club Designated Safeguarding Officer and Head of Player Care with any concerns, seek advice or just get a second opinion.

The Employee must at all times carry out his/her responsibilities with due regard to Walsall FC policies and procedures. The Employee must act to protect all young people and vulnerable adults that are in their care, following the Club's Safeguarding and Child Protection Policy at all times.

The Employee must report any misconduct or suspected misconduct to the Designated Safeguarding Officer. The Employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relations amongst employees, and customers.

The above Job Description is not intended to be exhaustive, the duties and responsibilities may therefore vary over time as per the changing needs of the Club.

Signed: _____

Date: _____

Name: _____

