

NEWPORT COUNTY AFC ACADEMY

LEAD FOUNDATION PHASE COACH



Job Description

ROLE PROFILE	
Job Title	Lead Foundation Phase Coach
Department	Academy
Reports To	Head of Coaching
Direct Reports	PT Academy Coaches
Key Contacts	Academy Manager, Academy Players, Academy Parents/Guardians, Head of Coaching, Senior Safeguarding Manager, Academy Designated Safeguarding Officer, Head of Education, Head of Performance, Head of Medical, Head of Analysis, Head of Academy Goalkeeping, Head of Academy Recruitment, Player Care Officer, Lead YDP Coach, PT Coaches.
Budgetary Responsibilities	N/A
Location	USW Sports Park, Treforest Industrial Estate, Pontypridd, CF37 5UP
Hours	37.5 per week including weekends
Remuneration	Dependant on experience

Role Responsibilities & Key Duties	
1	To adhere to the Newport County AFC values and ensure that all players show respect in a high engaging, learning and safe environment.
2	To plan, deliver and evaluate coaching sessions in line with the Academy's syllabus and the Academy's coaching framework.
3	To record session plans and submit attendance accordingly for every session delivered within the Foundation Phase via the Football Intelligence Platform.
4	To take a multi-disciplinary approach to working using the expertise of sports science, analysis and medical staff as well as Academy and Senior coaching staff.
5	Follow all Club policies such as Equality & Diversity, Health & Safety and Safeguarding.
6	To adhere to the Coaches Code of Conduct.
7	To take responsibility for the care and maintenance of all age group training equipment.
8	To contribute to the recruitment & trial process if/when required.
9	To attend Saturday or Sunday fixtures/meetings where applicable.
10	To undertake appropriate CPD in line with EFL rules and regulations.
11	To provide relevant feedback to line management as required.
12	To complete any other duties deemed reasonable by the Academy Manager/Head of Coaching.
Safeguarding, Welfare & Compliance	
14	Act appropriately upon any welfare or safeguarding concerns in line with Club, EFL and statutory procedures.
15	Work in line with guidance from the EFL, FA, FAW and Local Safeguarding Children Boards.
16	Act as a key member of the Academy Safeguarding Team, attending meetings and providing support when required.
17	Act as a point of contact on a Matchday for any Safeguarding concerns.

Safeguarding Statement

Newport County AFC is committed to the safeguarding and welfare of children, young people and vulnerable adults and expects all staff and volunteers to endorse this commitment. The safety and wellbeing of all staff, volunteers, and participants under the care of the Club is paramount. All children and vulnerable adults who participate with the Club, regardless of age, culture, social background, disability, gender, language, racial origin, religious belief and/or sexual identity have the right to safety and protection from abuse or harm.

This post requires an Enhanced DBS and may include checks against the Barred lists, as such, it is exempt from the Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Newport County AFC is also committed to promoting a diverse and inclusive community – a place where we can all be ourselves. We will support staff from different backgrounds to create the best environment for us all to prosper together.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

E & D Statement

Newport County AFC Academy is committed to providing services which embrace diversity and that promote equality of opportunity.