

NEWPORT COUNTY AFC ACADEMY



HEAD OF PLAYER CARE

Job Description

ROLE PROFILE	
Job Title	Head of Player Care
Department	Academy
Reports To	Academy Manager
Direct Reports	N/A
Key Contacts	Academy Manager, Academy Players, Academy Parents/Guardians, Head of Coaching, Senior Safeguarding Manager, Academy Designated Safeguarding Officer, Head of Education, Head of Performance, Head of Medical, Head of Analysis, Head of Academy Goalkeeping, Head of Academy Recruitment.
Budgetary Responsibilities	N/A
Location	USW Sports Park, Treforest Industrial Estate, Pontypridd, CF37 5UP
Hours	37.5 per week including weekends
Remuneration	Dependant on experience

Role Responsibilities & Key Duties	
1	Develop and implement a Player Care programme for all players across the three phases of the Academy to provide the highest level of care, support and development.
2	Take lead responsibility for ensuring the core KPI's of EPPP are effectively measured, assessed and achieved in line with the audit process.
3	Over the implementation of a player induction process for newly registered players into the Academy as well as supporting existing players to progress through the pathway.
4	Lead the creation and delivery of an effective Life Skills / Personal Development programme for Academy players across U9-U18.
5	Provide effective wellbeing support around release, along with a three-year follow-up care programme as part of the strategy.
6	Work proactively with players, families and staff members to identify those who may need additional support.
7	Create an Academy alumni to return and speak to current players on their successes and challenges both in and out of the game.
8	Attend and actively participate in in-house and stakeholder meetings on all aspects of Player Care and Well-being.
9	Contribute positively to the wider Academy culture and the audit processes it is subject to.
10	Receive regular feedback from Academy players and their parents/guardians, and work with the relevant management staff to review processes and procedures.
11	Organise relevant training with external providers for Equality, Diversity and Inclusion across all age groups, parents/guardians and staff.
12	Organise relevant mental health and wellbeing training for all Academy age groups, parents and staff.
13	Liaise with schools alongside the Head of Education and Designated Safeguarding Officer to provide a 360-degree network of support for the child/young person.
Safeguarding, Welfare & Compliance	
14	Act appropriately upon any welfare or safeguarding concerns in line with Club, EFL and statutory procedures.
15	Work in line with guidance from the EFL, FA, FAW and Local Safeguarding Children Boards.
16	Act as a key member of the Academy Safeguarding Team, attending meetings and providing support when required.
17	Act as the primary point of contact on a Matchday for any Safeguarding concerns.

Safeguarding Statement

Newport County AFC is committed to the safeguarding and welfare of children, young people and vulnerable adults and expects all staff and volunteers to endorse this commitment. The safety and wellbeing of all staff, volunteers, and participants under the care of the Club is paramount. All children and vulnerable adults who participate with the Club, regardless of age, culture, social background, disability, gender, language, racial origin, religious belief and/or sexual identity have the right to safety and protection from abuse or harm.

This post requires an Enhanced DBS and may include checks against the Barred lists, as such, it is exempt from the Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Newport County AFC is also committed to promoting a diverse and inclusive community – a place where we can all be ourselves. We will support staff from different backgrounds to create the best environment for us all to prosper together.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

E & D Statement

Newport County AFC Academy is committed to providing services which embrace diversity and that promote equality of opportunity.