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|  **Job Description & Person Specification** |

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| **Position Details** |
| **Position:**Part-Time Academy Coach – Foundation Phase | **Department:**Coaching | **Reporting To:**Academy Manager and Head of Coaching |
| **Overall Objective:** To assist with the delivery of the Academy Coaching Programme across a variety of Foundation Phase age groups, which may include Pre-Academy, u9/u10/u11, as set out by the Academy Manager/Head of Coaching |
| **Job Description** |
| **Main Duties:*** To assist with the delivery of the Academy Coaching Programme across a variety of Foundation Phase age groups, which may include Pre-Academy, u9/u10/u11, as set out by the Academy Manager/Head of Coaching
* To work 2/3 evenings and weekends
* To provide support to Head of Phases and age group coaches with regards to PMA including weekly performance targets/reviews, 6/12 week reviews and Individual Learning plans
* To work with an age group, assisting the Lead coach in the Sunday Academy Games Programme
* To attend at least 5 hours of “in service” training each year provided by the FA and to maintain Emergency First Aid qualification
* To attend “in service” training as part of their CPD as organised by the Football Club.
* Establish a strong link between local schools, grassroots football clubs and grassroots coaches.
* To liaise with Head of Academy recruitment regarding progress of players, including trialists
* To ensure all Academy players are in a safe environment at all times at both training and fixtures
* Report any grievances either personal or player based to the Welfare Officer or Academy Manager.
* Ensure all injuries are reported to the Medical Department.
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| **Person Specification** |
| **Essential*** UEFA B licence
* FA Youth Award

 • FA Safeguarding Certificate  • FA DBS (CRB) check • Able to be flexible with their working week including evenings and weekends • Driving licence and car**Desirable** • UEFA A licence * FA Advanced Youth Award (5-11)
* Previous experience of working in a Professional Football Academy working with and developing Academy players across a variety of age groups
* Knowledge of EPPP and PMA

**Academy Values*** Honesty (having unquestionable morals based on fairness)
* Integrity (steadfastly adhering to the high moral principles put in place by the football clubs senior members of staff)
* Industry (working above and beyond)
* Innovation (creative thinking in order to drive the club forward)
* Fair Play & Sportsmanship (conduct befitting a Crewe Alexandra player and staff member including respect and graciousness in defeat)
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| **Role Requirements** |
| * To be able to work flexible hours which could include weekends, evening and Public Holidays
* To comply and promote the Club’s policies and procedures to include Safeguarding, Equality &Diversity and GDPR compliance
* To undertake required training including mandatory Equality and Diversity and FA Safeguarding
* This role is subject to completed FA Enhanced DBS check

This Job Description may be changed and/or amended at the discretion of the ClubCrewe Alexandra Football Club promotes equal opportunities in employment we positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation. |