



Head of Education Partnerships and Designated Safeguarding Officer (Academy and Women) Job Advert

In our time outside of the Football League, the club has worked hard to develop multiple education partnerships that we are extremely proud of; The Talent Hub at Thirsk School and Football Development Centre Programme at York College. As part of York City FC's progression to a Category 4 EFL Academy, the football club is now recruiting for an experienced, proactive and inspirational individual to pick up the oversight of these key education programmes as well as acting as Designated Safeguarding Officer for the boys academy and York City Women.

The successful candidate will be responsible for overseeing our Education Programmes at York College and Thirsk School and Sixth Form College, supporting staff with week to week operations as well as looking at opportunities to expand and develop progression within those partnerships. The successful candidate will also be a part of the Academy Management Team in their role as Academy DSO.

Salary

£28,000 p.a.

Closing date

Wednesday 16th September 2026

Interview date

Wednesday 23rd September 2026

Interview format

- Interview inclusive of a presentation

York City FC

LNER Community Stadium | Kathryn Avenue | York | YO32 9AF

Phone: 01904 624447

E-Mail: enquiries@yorkcityfootballclub.co.uk

Website: www.yorkcityfootballclub.co.uk

Registered in England: 04689338

VAT Registration Number: 809336031



Head of Education Partnerships and Designated Safeguarding Officer (Academy and Women) Job Advert

Role: Head of Education Partnerships and Designated Safeguarding Officer (Academy and Women) Job Advert

Hours:

37 hours per week

Responsible for:

- Talent Hub Coaching Staff
- York College Head of Female Pathway
- York College Head of Male Pathway

Main Purpose of Role:

Duties and Responsibilities

The post holder will be expected to:

- Maintain clear oversight of the clubs education partnerships including contracts, service level agreements and policies
- Build and maintain professional relationships with coaching staff responsible for delivery of education programmes
- Develop and maintain relationships with key stakeholders from our education partners inclusive of Leadership, teaching staff and stakeholders connected to the programmes
- Identify and explore opportunities to develop education programmes in both quality and scope
- Actively explore the opportunity to open new Talent Hubs within the Yorkshire Region
- Responsible for implementing robust safeguarding procedures for York City Women aligned with club policy
- Be 1st point of contact for all safeguarding matters for York City Women and Boys Academy
- Be a visible presence in these environments and build relationships with players, parents and staff

Social Conditions

The successful candidate will split their time across multiple environments including but not limited to LNER Community Stadium, York City Training Ground, Thirsk School and Sixth Form College and York College. Some off-site working will be necessary to carry out the duties of the post.

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Economic Conditions

This is a full-time position with a salary of £28,000 p.a. The post holder is entitled to 20 days of annual leave per year, York City FC staff kit will be provided along with 1 x first team season ticket for personal use.

Equality

York City FC is firmly committed to the provision of equal opportunities and strives to ensure that discrimination does not occur. All employees have a duty to ensure that discrimination does not occur and support the implementation of the club's Equality Policy as appropriate. Any employee who discriminates on any of the grounds outlined in the Equality Policy may be subject to the club's disciplinary procedure.

Continuous Professional Development

The post holder will be given reasonable training as required to carry out the duties of the post. The post holder will be expected to take ownership for their own continuous professional development and undertake relevant professional and vocational training, in line with job needs, throughout the duration of their employment.

Safeguarding Children

York City FC is committed to equality of opportunity and safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment.

This position may from time to time involve contact with children, young people, or vulnerable adults. This may be, for example, on a one-to-one basis, providing support, advice, and guidance etc. Consequently, the post-holder will be obliged to undertake an enhanced DBS check through The FA. In addition, completion of The FA Introduction to First Aid and Safeguarding Children courses is mandatory for the role.

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Head of Education and Player Care (Full-Time) | Person Spec.

	Essential	Desirable	How Assessed*
Experience			
Previous experience working in a professional sport environment	✓		A/IV/R
Previous experience working in an educational setting	✓		A/IV/R
Previous experience working in a safeguarding role		✓	A/IV/R
Qualifications			
Qualified Teacher Status / Possess Further Education Teaching Qualification		✓	A/C
FA Safeguarding Children	✓		A/C
Educated to degree level or equivalent in a relevant subject		✓	A/C
Designated Safeguarding Officer Level 3		✓	A/C
UEFA C Coaching Qualification		✓	A/C
Skills and Knowledge			
Previous experience of managing people in a fast paced environment	✓		
Proven track record of outstanding relationship management and ability to balance competing priorities	✓		
Thorough knowledge of the education and support of aspiring professional athletes		✓	A/IV/R/PS
Excellent communication and interpersonal skills	✓		A/IV/R/PS
Outstanding planning and organisational skills	✓		A/IV/R/PS
High level of emotional intelligence	✓		A/IV/R
Ambitious, driven, and proactive	✓		A/IV/R
Working knowledge of EPPP rules and audit procedures		✓	
Disposition and Personal Attributes			
Suitability to work with children and/or vulnerable adults	✓		A/IV/R/PS /C
Ability to work under pressure and to demanding timescales/deadlines	✓		A/IV/R
A flexible and positive approach	✓		A/IV/R/PS
Able to support, motivate and develop coaching staff	✓		A/IV/R/PS

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A commitment and willingness to undertake relevant professional and vocational training	✓		A/IV/R
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***Key to how skills are assessed**

A = Application

IV = Interview

C = Certificate checked at appointment

P = Presentation

PS = Practical coaching session

R = References

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